



# Confidentiality Agreement

The service provider, Mainstay Computing, hereby agrees that it will not use or disclosure any identifiable patient or customer information (whether received or created before or after the date of this agreement) except for the purposes necessary to perform services for the practice or business named below, as set out in the service contract entered into between the service provider and the practice or business before this date ("Network Assessment & Upgrade Proposal") or with the prior written consent of the practice or business in its sole discretion or as compelled by law.

The service provider represents that it has safeguards in place, equal or superior to the practice or business named below, to protect the security of patient or customer information. The service provider agrees to securely dispose of identifiable patient or customer information once it is no longer required for the purposes specified in the service contract and to notify the practice or business within a reasonable time thereafter that this has been done and how it has been done.

The service provider agrees that there will be no disclosure of personal identifiable information outside of Canada and no access to this information from outside Canada without prior consent from the practice or business.

The service provider represents that it is aware of and fully compliant with BC's Personal Information Protection Act (PIPA) and agrees to comply with that Act. The service provider acknowledges and agrees that any breach of this agreement may result in termination of the service agreement.

**Service Provider**

**Name:** **Mainstay Computing**  
(please print) \_\_\_\_\_

**Authorized Signatory**

**Name:** **Matthew Lehmann, Principle**  
(please print) \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:**  
(dd/mm/yyyy) \_\_\_\_\_

**Practice or business or Doctor**

**Name:**  
(please print) \_\_\_\_\_

**Witness (Privacy Officer)**

**Name:**  
(please print) \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:**  
(dd/mm/yyyy) \_\_\_\_\_